Creating an Eastland-Fairfield OneView Portal Account

Eastland-Fairfield Career and Technical Schools is pleased to provide parents online access to school forms and quick access to various parent/student tools through one portal. Follow the instructions on this sheet to create a login. You will need your student's ID number(s), which can be found in the top margin of the additional, enclosed letter.

1. Access the following website:
   https://eastlandfairfield.esvportal.com

2. Click on 'Create A New Account'

3. Complete the account information form:

   - Fill in all personal information
   - Create username and password
   - Create a security question/answer
   - Create a 4-digit pin code

4. Click **Register & Begin**

5. To link your child to your account, complete all fields under **"Provide Student Details"**

6. Enter Student Last Name, Grade Level, Date of Birth and Student Number – **Note: Student Number is located in the top margin of enclosed letter**

7. Click **Attach**

8. Once you have linked your child to your account, select **'Enrolled Student Dashboard'**

9. This will direct you to the Parent Portal homepage. Click **'Submit & View Required Forms'** to fill out all required annual forms.
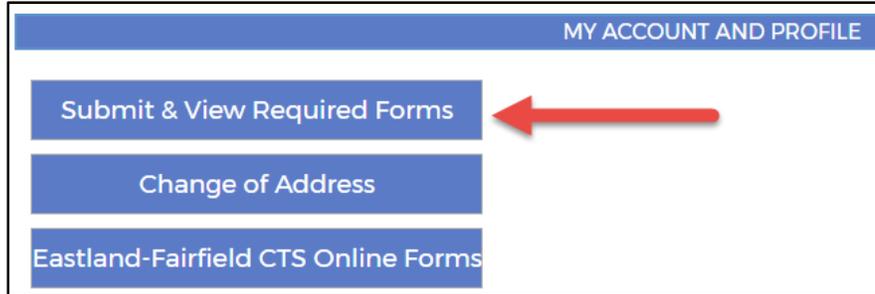
10. Select **'Required Annual Forms'**

11. Complete all sections *Please note that the parent and student must sign electronic signatures after carefully reading each section and any attachments*

I forgot my Parent Login ID

- On the Parent Portal Page, click on **"Forgot Credentials"**
- Click on "Forgot Parent Login ID"
- Enter email address associated with your account
- Enter your Pin code
- Click Submit

I forgot my Parent Password

- On the Parent Portal Page, click on **"Forgot Credentials"**
- Note: You must know your Parent Login ID
- Under **Forgot Parent Account Password",** type in your Parent Login ID
- Click Submit

I forgot my Parent PIN Code

- If you are currently logged in, click "**Update My Account"**
- Your PIN Code is the last option just above "Save Changes"
- If you are not able to log in and require your PIN CODE, please email pbsupport@efcts.us or 614-836-4530 ext. 1501.